

# GLEAMNS HUMAN RESOURCES COMMISSION

September 10, 2009

## REQUEST FOR SEALED PROPOSALS HEAD START BUSES

### COUNTIES SERVED

Abbeville  
Anderson  
Edgefield  
Fairfield  
Greenwood  
Laurens  
Lexington  
McCormick  
Newberry  
Oconee  
Pickens  
Richland  
Saluda

TYPE OF CONTRACT PRICING – Firm-Fixed Price

P09-10-09

GLEAMNS Human Resources Commission, heretofore known as GLEAMNS HRC, a public non-profit community action agency, seeks sealed proposals to provide the Head Start Program with ten (10) 30-passenger school buses.

### CONTACT INFORMATION

Direct all inquiries of this solicitation to Charles Vaughn @ [cvaughn@gleamnsnhrc.org](mailto:cvaughn@gleamnsnhrc.org) or 864/223-9238 ext 1006.

### DEADLINE FOR SEALED PROPOSALS

Deadline for sealed proposals is October 8, 2009, 4:00pm.

### SUBMISSION OF PROPOSALS

Submit proposals to the Brewer Center, Attn: Purchasing, **for hand and express-mail delivery: 237 N Hospital St, Greenwood SC 29646 or for USPS mail: PO Box 1326, Greenwood SC 29648**, as long as proposals are timely received to the Brewer Center by the above date and time. Include 'P09-01-09' on proposal package in order for Purchasing to easily sort proposals and bids as they arrive. GLEAMNS HRC will not be responsible for lost or delayed mail. **NO PROPOSALS WILL BE ACCEPTED VIA FASCIMILE OR EMAIL.**

### SCOPE OF PURCHASE

GLEAMNS HRC plans to purchase ten (10) school buses for the Head Start program in two phases: Phase I – five (5) buses (three gasoline; two diesels); Phase II – five (5) buses (three gasoline; two diesels). The Department of Health and Human Services' Administration for Children and Families, Region IV, has granted funds to GLEAMNS HRC, through the American Recovery and Reinvestment Act of 2009, to purchase five (5) school buses, which is considered Phase I of this solicitation.

### **Executive Offices**

237 North Hospital Street, Greenwood, SC 29646 • PO Box 1326, Greenwood, SC 29648  
(864) 223-8434 • Fax (864) 223-9456  
[www.gleamnsnhrc.org](http://www.gleamnsnhrc.org)

Funding for Phase II of this project is still pending and will be announced as an addendum when funds are available. Sealed proposals for Phase I must include cost of Safeguard STAR child safety restraints and a child reminder system installed. One of the diesel engine buses must include an ADA wheelchair lift. All other specifications for these buses are listed on Attachment A of this solicitation. The vendor will be responsible for meeting or exceeding minimum standards for chassis equipment, body equipment, rollover safety, joint strength, durability, serviceability, driver ergonomics, comfort, convenience and emergency equipment in accordance with current FMVSS, South Carolina and national standards for school buses. Vehicle must also meet or exceed all regulations for both federal and state highway safety and Head Start standards.

Proposal should include brochure(s), warranties, proposed delivery date, price and three references of customers who have purchased buses from you within the last two years.

Vendor award will be based on the following criteria:

- Meeting specifications and requested features/options
- Warranties
- References
- Delivery date
- Price

#### **DELIVERY OF SCHOOL BUSES**

The awarded vendor must deliver the school buses to the Brewer Center, 237 N Hospital St, Greenwood SC 29646 in order for GLEAMNS HRC to accept delivery.

By submission of a proposal to this solicitation, proposer is certifying that it is not suspended or debarred from doing business with any governmental entity.

GLEAMNS HRC reserves the right to reject any and all proposals and to waive any formalities in the bidding process. All proposals are subject to further negotiations between parties. The submission of proposals constitutes the acceptance of the terms of the Request for Sealed Proposals.

**CHASSIS SPECIFICATIONS:**

- Three gasoline engines, two diesel engines
- 158" wheelbase
- Power steering
- Tilt steering wheel
- Heavy duty front and rear power brakes w/ ABS
- Heavy duty engine oil cooling system
- Electronic speedometer
- Front and rear steel belted radial tires
- Heavy duty automatic transmission w/ overdrive
- Front air conditioning; rear high capacity air conditioning
- Driver's fan
- Dual electric horns
- Backing safety horn
- Front tow hooks
- Full gauge instrumentation
- Intermittent wipers
- Halogen headlights
- Daytime running lamps
- Heavy duty battery(ies)
- Delete radio

**BODY SPECIFICATIONS:**

- 2010 model year
- Front entrance handrail
- Outward open entrance door w/ full view and safety latch
- Front stairwell light
- Exterior color in national school bus yellow with black trim and bumpers
- School bus lettering as required
- Electric light warning system w/ visors
- School bus prep package
- Tinted windshield; all other windows w/ privacy glass
- Driver's dome light
- High back driver's seat
- Front and rear mud flaps
- Color and number coded wiring
- Light interior paint
- Armored clearance and cluster lights
- Rear emergency door with DOT buzzer and upper and lower glass
- Reflective tape at all emergency exits. Color – yellow
- Fuel tank access plate in floor f/ servicing sending unit
- Locking fuel tank door
- Locking battery compartment
- Vandal lock on entrance and emergency doors
- 5/8" plywood subfloor
- Delete strobe light

**EMERGENCY EQUIPMENT:**

- 30 unit first aid kit
- Fire extinguisher
- Triangular reflector kit
- Body fluid clean up kit

**LETTERING**

- Both sides of each bus shall include the name: GLEAMNS HUMAN  
RESOURCES COMMISSION