

GLEAMNS Head Start and Early Head Start

2014-15 Annual Report

November 2015



GLEAMNS Human Resources Commission, Inc.
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www.gleamnshrc.org

November 1, 2015

Dear Parents, Friends, and Partners of Head Start

I am proud to present the Annual Report for GLEAMNS Head Start and Early Head Start Program. This report is prepared to comply with the Head Start Reauthorization Act of 2007.

The Head Start Reauthorization Act states each Head Start agency must make available, in a public report, information (but not individually identifiable information about children or parents) from the prior fiscal year including:

- Total amount of public and private funds received and the amount from each source.
- An explanation of budgetary expenditures and proposed budget for the fiscal year.
- Total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.
- Results of the most recent review by the Secretary and the financial audit.
- Percentage of enrolled children who received medical and dental exams.
- Information about parent involvement activities.
- Agency's efforts to prepare children for kindergarten.

The hard work of dedicated staff and volunteers has made a positive impact on the families served as well as the community through partnerships and collaborations. Our accomplishments are a direct result of parents, staff, and community volunteers working together.

We look forward to yet another year of excellence as we continue to break the cycle of poverty for the children and families of GLEAMNS Head Start/Early Head Start Program. If you would like additional information, please contact me at (864) 223-8434, extension 8811.

Sincerely

Elaine F. Kennedy

Elaine F. Kennedy
Head Start/Early Head Start Director

Program Overview

GLEAMNS Head Start is a federally funded program designed to provide services to low-income children and their families. Children who attend Head Start participate in a variety of educational activities. They receive medical and dental care, have healthy meals and snacks, and enjoy playing indoors and outdoors in a safe setting. GLEAMNS Human Resources Commission, Inc. has operated a highly successful Head Start Program since 1966.



Head Start and Early Head Start Programs are required to undergo an on-site monitoring review by the Office of Head Start. On December 2, 2012, through December 7, 2012, the Administration for Children and Families (ACF) conducted an on-site monitoring review of the GLEAMNS Head Start and Early Head Start Programs. During the on-site review, the Head Start and Early Head Start Programs were found to be in compliance with all applicable Head Start Program Performance Standards, laws, regulations and policy requirements. Therefore, no corrective action was required. The Program implements on-going monitoring to ensure compliances with all federal, State, and local regulations.

Budget Information

GLEAMNS has developed and maintained a reputation for fiscal excellence. An annual agency-wide audit and periodic monitoring visits are conducted by various funding sources. Fiscal audits and reviews consistently disclose no disallowances or questioned costs. The last audit was completed September 2014 by Elliott Davis, LLC, for fiscal year April 1, 2013, through March 31, 2014. This audit did not disclose any deficiencies or material weaknesses in internal control over compliance applicable to major programs. We are currently awaiting audit findings for the fiscal year ending March 2015. Funds for Head Start have been allocated in eight main categories.

Categories	Total Budget for 2014-15 Fiscal Year (9 Months)	Proposed Budget for 2014-15 Fiscal Year (12 Months)
Personnel	4,793,801	6,788,916
Fringe Benefits	1,773,323	2,593,180
Travel	1,000	1,000
Equipment	7,000	0
Supplies	785,594	684,175
Contractual	43,932	48,000
Other	2,034,730	2,428,513
Direct Costs	9,439,380	12,543,784
Indirect Costs	943,679	1,272,947
Total Budget	10,383,059	13,816,731

Head Start Philosophy

The GLEAMNS Head Start/Early Head Start Program is based upon the philosophy that all children, including the child with disabilities, need a comprehensive, interdisciplinary program to help them develop and to work toward solving their problems. We believe the child's entire family, as well as the community, should be involved.

Vision Statement

GLEAMNS Preschool and Early Head Start Program is committed to working in partnership with our parents, our staff, and our community to provide every child and family enrolled with quality, comprehensive services that reflect our sensitivity toward cultural diversity throughout the program. We will provide exciting and fun learning opportunities that will help children transition to their next educational setting. It is our desire that every child and family will leave the program with positive experiences that reflect our dedication and commitment to all our children and their families so they will be prepared to face future challenges.



Enrollment

Services are provided to the entire family with a concentration on the child between the ages of 3-5 years old. During the 2014-15 fiscal year, the Head Start Program was funded to serve 1725 preschool children and their families in Greenwood, Laurens, Edgefield, Abbeville, McCormick, Newberry, Saluda, Lexington, Richland, and Fairfield counties.

Children and Families Served	2079
Average Monthly Enrollment	1725
Average Daily Attendance	83.90%
Children Enrolled for a Second Year	606
Children Enrolled for Three or More Years	0
Families Whose Primary Language is English	1900
Families Whose Primary Language is Spanish	179
Total Families	1936
Single Parent Families	1654
Two-Parent Families	282
Homeless Families Served	37
Homeless Families Who Acquired Housing	17

Employment Status of Parents

Two-Parent Families (both parents employed)	51
Two-Parent Families (one parent employed)	188
Two-Parent Families (both parents unemployed)	43
Single-Parent Families (employed)	950
Single-Parent Families (unemployed)	704

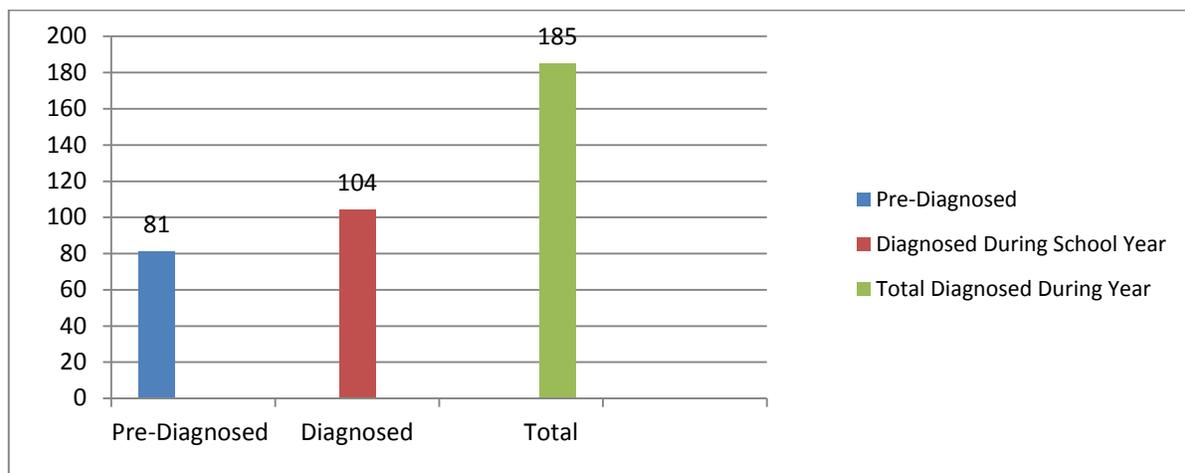
Mental Health

Our Program has built and will continue to build collaborative relationships among children, families, employees, mental health professionals, and other community agencies to enhance awareness and understanding of mental wellness and the contribution mental health information and services can make to the wellness of all children and their families. Mental health services were made available to over 1700 children and their families.

Employees, in collaboration with mental health professionals, were able to individualize instruction to enhance social development for over 29 children and their families. Mental health services were secured from Beckman Mental Health Center, Lexington County Mental Health Center, and private consultants. Our mental health consultants help to ensure the timely and effective identification of and intervention in family and staff concerns about children's mental health. Mental Health professionals have provided training to parents and staff on stress management and appropriate responses to children's behavior.

Disabilities

GLEAMNS is required to ensure children with disabilities be included in the full range of services provided for all Head Start children and receive services related to special education. To ensure screenings and services are provided in a timely manner, we collaborate with 15 school districts throughout our ten-county service area. During the school year, 185 preschool children were diagnosed with having special needs.



Primary disabilities included: Speech and Language Impairment (167 children), Developmental Delay (15 children), and Learning Disability (1 child).

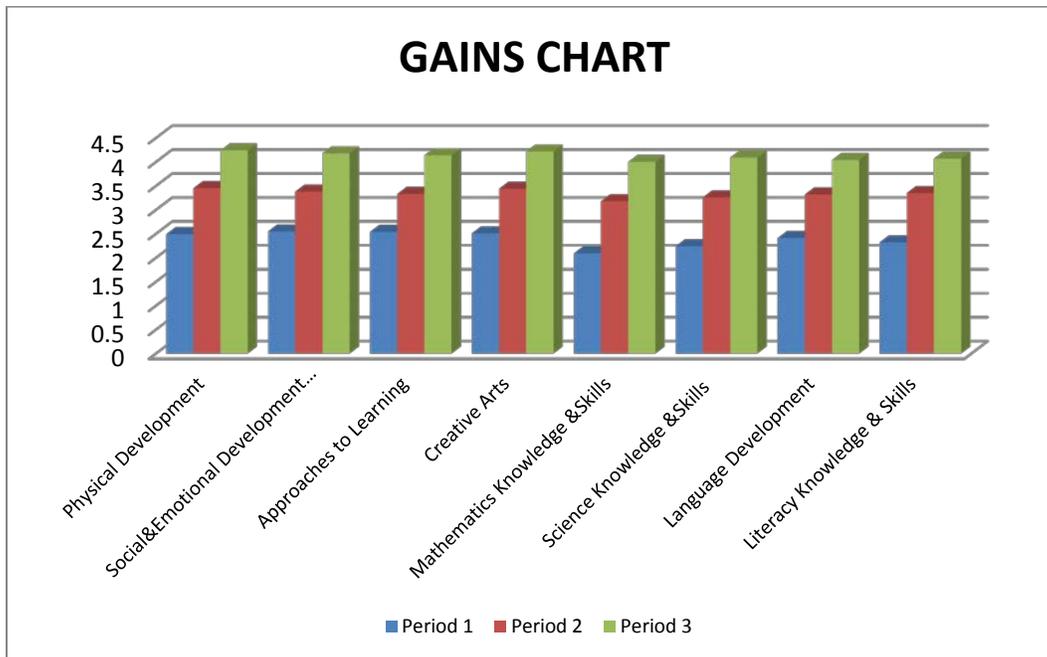
Education Services

Throughout the year, our teachers and teacher assistants use the High/Scope Curriculum. This curriculum promotes school readiness in the areas of: Language, Cognitive Development, Early Reading, Math, Social-Emotional Development, Physical Development, and Approaches to Learning. High/Scope is a research-based curriculum and has standardized training procedures and materials to support implementation. Additionally, High/Scope is aligned with the South Carolina Early Learning Standards. The goals of the early learning standards are:

- To support the readiness of young children through nurturing early care and education environment and developmentally appropriate practices through the development of voluntary guidelines as required by the Good Start, Grow Smart Initiative.
- To educate and provide guidance for families, educators, caregivers, administrators, and policy makers on developmental expectations for children during the preschool years.
- To inform the development of program standards across early learning environments.
- To strengthen partnership between current early childhood efforts funded by federal, state, local, and private funding to create nurturing early childhood environments.

The High/Scope Curriculum is linked to comprehensive, ongoing assessment with developmental and learning goals. Our Program uses the High/Scope Child Observation Record as the ongoing assessment. The assessment is organized into three observation periods throughout the program year. At the end of each observation period, the teaching team completes the assessment paperwork and writes a narrative report to share with parents during home visits or parent-teacher conferences. An Individual Pupil Plan is developed for each child. This plan encourages the development of skills that will prepare the child to enter kindergarten.

Below are the results of gains made by the children enrolled during the 2014-15 school year.



One of the goals of GLEAMNS Head Start/Early Head Start includes preparing children for kindergarten and engaging parents in the process of nurturing and educating their children. There are many factors to consider in terms of getting children ready for school. Improving school readiness must address children's development of skills and behaviors as well as the environments in which they spend their time.

There are three endeavors to improve school readiness addressing three interrelated components:

- Children’s readiness for school
- School’s readiness for children
- The capacity of families and communities to provide developmental opportunities for their young children

The Ready Child Equation describes the range of components influencing children’s ability to be ready for schools. These components are listed below:

“Ready Families” describes children family context and home environment.

“Ready Communities” describes the community resources and supports, including business and charitable organizations that are available to families with young children.

“Ready Services” describes the availability, quality of proven programs that influences child development and school readiness.

“Ready Schools” describes critical elements of schools that influence child development and school success.

During the school year, all classrooms were assessed using the CLASS (Classroom Assessment Scoring System). The CLASS is a system for observing and assessing the quality of interactions between teachers and students in the classroom. It also measures instructional and social interactions proven to contribute to student’s academic achievement and social competencies. This tool was used during the Program’s annual self-assessment, and the results reflect positive teacher and child interactions and creative learning activities are taking place. Teachers/assistants receive on-going training to assist them in providing engaging opportunities for learning.

Transition Services

Children in new situations need guidance about what to expect in the next setting. The more the new setting reflects children’s background and previous experiences, the more successful children and families will be in making transitions and meeting new challenges.



All Head Start centers promote effective transition from our Program to the child’s next educational placement. The Program has collaborative agreements with the Local Education Agencies in our ten-county service area. The agreements outline steps to be followed to support children transitioning from Head Start to kindergarten. Approximately 910 children transitioned from Head Start to public school settings or other learning facilities.

Health Services

GLEAMNS' commitment to wellness embraces a comprehensive vision of health for children, families, and staff. Our goal is to ensure, through collaboration among families, staff, and health professionals, all child health and developmental concerns are identified, and children and families are linked to an ongoing source of continuous, accessible care to meet their basic health needs.

	Beginning Of Enrollment	End Of Enrollment
Total number of children with health insurance	2021	1985
Enrolled in Medicaid/EPSDT	1932	1901
Enrolled in State CHIP, combined CHIP/Medicaid, or State-only funded insurance program	0	0
Private health insurance	86	82
Military health insurance	0	0
Without health insurance	58	94
Children with ongoing source of continuous and accessible medical care (Medical Home)	1993	1941
Children with up-to-date immunization	1433	1509
Children determined by health care professional to have received all immunization possible but have not received all immunization appropriate for age	587	452
Children with ongoing source of dental care (Dental Home)	1965	1923

Medical and Dental Services

Children Current on a Schedule of Age-Appropriate Preventive Health Care	1798
Children Diagnosed as Needing Medical Treatment	117
Children Who Received or are Receiving Treatment	117
Children Who Received Preventive Dental Care	1953
Children Who Received Dental Exam	1723
Children Needing Dental Treatment	101
Children Receiving Dental Treatment	32

Volunteers

GLEAMNS encourages the involvement of volunteers in all program operations. A single volunteer with a strong vision can cause more change in a community than any government agency or organization. Volunteers can make the difference between success and failure. Whether they volunteer out of passion or are specifically recruited for their expertise, volunteers are contributing players who should be offered opportunities for training and growth and never should be taken for granted.

- Total number of persons providing any volunteer services: **1442 (HS); 26 (EHS)**
- Volunteers who are current or former parents: **1028 (HS); 17 (EHS)**

Parent Involvement Activities

GLEAMNS is continuing to provide families with a supportive and nurturing environment. Parent involvement is encouraged in virtually every area of the Program. Parent involvement activities vary from center to center; however, they are similar in nature. From the very first meeting with families, parents are offered the opportunity to be involved in the program. Parents attend center-level parent meetings and serve on program advisory boards, such as Policy Council, Education Committee, and Health Advisory Committee. Parents are always encouraged to share their ideas about program improvement, work on projects at home, network with other parents, and volunteer in whatever area of interest.



We reach out to all parents and make provisions for those whose native language is not English. Our Latino families are very important to our Program, and we accommodate these families by providing interpreters and having culturally sensitive activities.

Highlights of the parent involvement activities are listed below:

- Father/Daughter Dance
- Job Fairs
- Open House
- Community Field Trips
- Males Matter Activities
- Doughnuts for Dads

The following parent training sessions were offered:

- Stress Management
- Budgeting and Credit Repair
- Raising a Child in a Single Parent Home
- Child Support and Paternity
- Affordable Housing

Relationship workshops included:

- Self-Esteem
- Healthy Relationship and Marriage

EARLY HEAD START (EHS)

Early Head Start is a federally funded community-based program for low-income families with infants and toddlers and pregnant women. Our mission is simple:

- To promote healthy prenatal outcomes for pregnant women.
- To enhance the development of very young children.
- To promote healthy family functioning.

Early Head Start evolved out of Head Start's long history of providing services to infants and toddlers through Parent Child Centers (PCCs), Comprehensive Child Development Centers (CCDCs) and Migrant Head Start Programs.

Budget Information

Funds for the Early Head Start budget have been allocated in eight main categories to support staff and services to the 102 infants, toddlers, and pregnant women.

Categories	Total Budget for 2014-15 Fiscal Year (9 Months)	Proposed Budget for 2015-16 Fiscal Year (12 Months)
Personnel	565,817	772,416
Fringe Benefits	217,610	276,951
Travel	0	0
Equipment	0	0
Supplies	76,891	56,477
Contractual	0	0
Other	233,054	318,932
Direct Costs	1,093,372	1,424,776
Indirect Costs	104,048	145,214
Total Budget	1,197,420	1,569,990

Enrollment

GLEAMNS Early Head Start provides services to low-income infants, toddlers, and pregnant mothers. Our funded enrollment for the Early Head Start Program was 102 during the 2014-15 fiscal year. Currently, Early Head Start services are provided in Greenwood, Edgefield, and Saluda counties.

Children and Families Served	122
Average Daily Attendance	82.23%
Children Enrolled for a Second Year	12
Children Enrolled for Three or More Years	10
Families Whose Primary Language is English	118
Families Whose Primary Language is Spanish	4
Total Families	105
Single Parent Families	99
Two-Parent Families	6
Homeless Families Served	7
Homeless Families Who Acquired Housing	5
Employment Status of Parents	
Two-Parent Families (both parents employed)	2
Two-Parent Families (one parent employed)	4
Two-Parent Families (both parents unemployed)	0
Single-Parent Families (employed)	58
Single-Parent Families (unemployed)	41

Disabilities Services

The Early Head Start program has a collaborative agreement with BabyNet, which serves special needs children and their families in Greenwood, Saluda, and Edgefield counties.

Total number of children determined to have a disability: 13

- Children determined to have a disability prior to enrollment: **9**
- Children determined to have a disability between enrollment and end of enrollment: **4**

Mental Health Services

Mental health services are provided to children, parents, and staff through contracts with Beckman Mental Health Center, Lexington Mental Health Center, and private consultants. Our mental health consultants provide training to promote mental wellness, such as stress management, team building, and behavior management.

The Early Head Start program had no children who were served by a Mental Health Professional.

Health Services

	Beginning Of Enrollment	End Of Enrollment
Total number of children with health insurance	110	110
Enrolled in Medicaid/EPSDT	109	109
Enrolled in State CHIP, combined CHIP/Medicaid, or State-only funded insurance program	0	0
Private health insurance	1	1
Military health insurance	0	0
Without health insurance	0	0
Children with ongoing source of continuous and accessible medical care (Medical Home)	110	110
Children with up-to-date immunization	96	110
Children determined by health care professional to have received all immunization possible but have not received all immunization appropriate for age	0	0
Children with ongoing source of dental care (Dental Home)	110	110

Medical Services

- Children up-to-date on a schedule of age-appropriate preventive health care: **110**
- Of the children screened, the number diagnosed as needing medical treatment: **3**
- Of the children diagnosed, the number who received or are receiving treatment: **1**

HEAD START/EARLY HEAD START CENTERS

Center	Address	Phone Number	Number of Children
Abbeville	706 Carolina Circle Abbeville, South Carolina 29620	(864) 459-5275	80
Batesburg-Leesville	118 David Drive Batesburg, South Carolina 29006	(803) 532-4039	55
Gonzales Gardens	2007 Henry Street Columbia, South Carolina 29204	(803) 779-7156	56
Blythewood	125A Boney Road Blythewood, South Carolina 29016	(803) 754-9666	60
Edgefield	141 S.E. Diggs Road Trenton, South Carolina 29847	(803) 275-4060	74 32 (EHS)
Fairfield	175 Medley Road Winnsboro, South Carolina 29180	(803) 635-1775	37
Greenwood	1401 By Pass 25 SE Greenwood, South Carolina 29646	(864) 223-9748	225 35 (EHS)
Lexington	134 Gibson Court Lexington, South Carolina	(803) 951-3215	60
McCormick	615 Clayton Street McCormick, South Carolina 29835	(864) 852-6010	60
North Hodges	212 North Hodges School Road Hodges, South Carolina 29653	(864) 374-7404	120
Pineview	1916 Pineview Drive Columbia, South Carolina 29209	(803) 695-1311	120
Platt Springs	1309 Platt Springs Road W. Columbia, South Carolina 29169	(803) 794-9707	120
Pontiac	500 Spears Creek Church Road Elgin, South Carolina 29045	(803) 462-6977	57
Rikard	215 Rikard School Road Prosperity, South Carolina 29127	(803) 364-0406	187
Saint Andrews	1400 Saint Andrews Road Columbia, South Carolina 29210	(803) 750-0053	160
Saluda	117 S. Bouknight Ferry Road Saluda, South Carolina 29138	(864) 445-9009	94 35 (EHS)
Sanders	125 GLEAMNS Street, Suite A Laurens, South Carolina 29360	(864) 984-4814	160

GLEAMNS Head Start: Over Forty Years of Providing Quality Services!

Board Chair: Betty Boles
 Chief Executive Officer: Joseph D. Patton III
 Chief Operations/Risk Management Officer: Shunna Vance
 Policy Council Chair: Erica Mumford
 Head Start Director: Elaine F. Kennedy

